



**Muirhead, Birkhill and Liff Community Council  
Approved Minutes of meeting  
Held on 06<sup>th</sup> July 2023**

[chairman@mbbcc.co.uk](mailto:chairman@mbbcc.co.uk) ; [treasurer@mbbcc.co.uk](mailto:treasurer@mbbcc.co.uk); [secretary@mbbcc.co.uk](mailto:secretary@mbbcc.co.uk); [planning@mbbcc.co.uk](mailto:planning@mbbcc.co.uk)

**Attendance:**

Chair: Stuart Grubb  
Secretary: Avril Kidd  
Treasurer: Keith Kirkhope  
Planning: Rose Jenkins  
Community Councillors: Grant Kidd; Margaret Dunning;  
Elected members: Cllr Doran ;  
Members of the public: 14  
Muir Homes - Nicola McCowan-Hill from Muir Homes

**Apologies:**

Community Councillors: Liz Cargill;  
Angus Council Officers: Hong Zhang  
Birkhill Parent Council Chair: Stephen Barty  
Elected members: Cllr Fotheringham (OOO until 17/7) ; Cllr Whiteside; Cllr Melville  
Police: PC Brennan

**Minutes of previous meetings**

- Approved remotely on 23/5/23

**Police Report**

- **ACTION 2/3/23 COMPLETE - Avril** to ask PC Brennan to discuss the woods on his school visit –PC Brennan said he will do that when he is visiting any of the schools
- Avril spoke to fire brigade representative (Mark) at resilience event who said he could setup someone from the fire service to attend Monifieth high school to talk about Dirty Camping which we have a significant issue with in Backmuir of Liff and Templeton Woods every summer (this issue should be taken to Angus Council – **ACTION 4/5/23 on who?**)

**Recent crimes/issues in the area:**

Assessment period 03/05/2023 – 04/07/2023

There were 75 calls to the Muirhead, Birkhill, Fowlis and Liff area during this assessment period.

21 crimes were recorded. A break down as follows:-

Group 1 – Crimes of violence. 1 crime recorded.

Group 2 – Sexual crime. 0 crimes recorded.

Group 3 – Crimes of dishonesty (includes shoplifting & fraud). 16 crimes recorded.

Group 4 – Crimes involving property damage. 2 crime recorded.

Group 5 & 6 – Miscellaneous/ other crimes including threatening & abusive behavior, offences against emergency workers and retail workers. 2 crimes recorded.

Group 7 – Motoring offences. 0 crimes recorded.

#### Emerging Issues :

FROM LAST TIME – We have obtained a stock of no cold calling door stickers from Trading Standards that we will distribute in the local area.

‘Coffee with a Cop’ was held at the Millennium Hall in June. Unfortunately this event was very poorly attended (only 1 person attended) and we are now reviewing whether to continue with these kind of events. Any feedback from the Community Council would be appreciated.

ACTION 4/5/23 – COMPLETE Stuart to raise a note of concern about Police

ACTION 4/5/23 – COMPLETE Keith/Stuart to add Neighbourhood Watch Scotland to Facebook

6/7/23 - Discussion around ‘Coffee with a Cop’ with the members of the public suggested people didn’t realise it was on, with discussions on how we might better publicise these sorts of events. The Coffee with a Cop event would have been the perfect opportunity to have many of the conversations that were brought up during the meeting (traffic speed; lack of traffic police monitoring speed in Muirhead especially on a Sunday morning with the motorbike issue, parking at schools; issues with a small number of teenagers).

#### Matters arising

##### Outstanding Matters from previous meetings: -

##### ○ Items from CC Training

Constitution – adopt the old MBLCC or agree and sign on the sample constitution and send to Lynne H

- ACTION 4/5/23 COMPLETE –Avril to send out sample constitution to council again
- Sample Constitution agreed and signed
- ACTION 5/7/23 – COMPLETE Avril to scan and send to Angus Council

Volunteer opportunities

- Involve young people in the council – possible ways - The Saltire Award/Scouts
- Volunteer Scotland – Volunteer Angus
- VAA Volunteering Opportunity registration form - please return the completed form to Hong and she will ask VAA to make it live on Volunteer Scotland<<https://search.volunteerscotland.net/>>

Turas for training info

Treasurer – produce accounts. Once a year get them audited by an independent person with sufficient skills

<https://www.communitycouncils.scot/> - good description and also shares OU opportunities for Community Councillors training

Planning – for each planning application the CC should respond to every application even if just to say ‘No

Comment’ ACTION 4/5/23 – Rose will do this for new applications

##### Ongoing issues

##### ● Parking at Liff Schools

- 10/11/22 - Exclusion zone been setup at Liff. 6 month trial coming to an end. Likely to be extended for another 12 months. Not being well respected. Looking at other options – modify 31 bus schedule being discussed.
- 10/11/22 - Exploring crossing patrols for the 3 crossings into school
- 10/11/22 - Is there funding for studies? ACTION 12/1/23 – COMPLETE Rose. See the application process.



- 6/7/23 - Discussion with the members of the public who attended said we need to try to find other notice boards that people might see as not everyone is on Social Media – suggestions inside all of the shops, halls, notice boards, Dr Surgery. Would like to see all events (such as coffee with a cop) on these notice boards. Also would be good to have suggestion boxes available in a number of places.

### Correspondence:

- 4/5/23 - Dry stane dyke damage reported to Community Council **Action 4/5/23 – COMPLETE Stuart** to log it on Council website

- **Funding opportunities since last meeting:**

- We now keep a list of possible uses for funding to allow us to react more quickly when the correct funding opportunity comes in.
- 6/7/23 – Members of the public would like to be able to have access to suggestion boxes for this
- **Angus Place Prosperity fund 2023/24.** This programme brings together Scottish Government Place Based funding and UK Government Shared Prosperity funding into a single programme with three distinct funding streams:

**The closing date for all applications is 5pm on 24 July 2023**

- Angus Place-Based Investment Fund (application will be by invite only following Expression of interest)
- Angus Feasibility Fund – **closed June 2023**
- **Angus Green Space fund - What does the funding cover?**

The fund will be used to support projects which will increase the amount and/or quality of green space by creating new green spaces or improving spaces by making physical enhancements. The fund is for capital expenditure only. Eligible costs can be up to 100% depending on circumstance. However, external match funding will allow the project to score higher when assessed. The grant can cover

Capital or material costs; costs should focus in the main on the creation or improvement of green-space;-

Equipment hire or purchase fees related to the project activity

Labour costs directly related to capital works of green space creation or enhancement eg covering the cost of landscapers or contractors

Other direct costs relating to the project

Projects will need all permissions and licences in place, if taking over a council-owned piece of land a maintenance agreement will be required.

Full details of the guidance, criteria, and how to apply can be found on our website via the following link: <https://www.angus.gov.uk/app>

If you require any support or further information, please do not hesitate to contact [CommEngagement@angus.gov.uk](mailto:CommEngagement@angus.gov.uk)<mailto:CommEngagement@angus.gov.uk>

- **The Angus Rural Partnership** YouTube channel is now live and contains videos of the projects which we have supported through the Angus Rural Partnership Fund. Please visit the Angus Rural Partnership YouTube channel<[https://www.youtube.com/channel/UCt\\_KIIYnP0eC4boNoUTzKOW](https://www.youtube.com/channel/UCt_KIIYnP0eC4boNoUTzKOW)>

**The SSEN Resilient Communities Fund 2023 – see forms **ACTION 5/7/23** – COMPLETE** – Rose to email the fund manager to find out more information and how we could get involved. We may miss this year, but there may be an opportunity to prep for next year.

- <<https://www.ssen.co.uk/about-ssen/our-communities/resilient-communities-fund/>> is now open for applications, with a total of £157,000 available to eligible community groups, community councils and charities in the north of Scotland SSEN network area. Grants will range from £1,000 to £10,000 for single

area projects, although exceptional multi-community applications may be considered up to a maximum of £40,000.

SSEN's Resilient Communities Fund is now in its ninth year, and in that time has seen a wide variety of applications that have all sought to boost communities through improving resilience and responding to the needs of their residents in adverse and difficult circumstances.

**The deadline for applications is 5pm on Monday 31 July 2023**, and applicants are asked to consider the following criteria for funding, which seeks to support projects falling under these two categories:

- Resilience for emergency events - To enhance community facilities, services and communication specifically to support the local response in the event of a significant emergency such as extended power loss.
- Vulnerability - To protect the welfare of vulnerable community members particularly during significant emergency events such as extended power loss, through enhancing their resilience and improving community participation and effectiveness.

The SSEN Resilient Communities Fund Panel, will review applications and determine which projects should receive funding, with the successful applications announced in the autumn.

Following the conclusion of this final year of the Resilient Communities Fund, **SSEN Distribution will be developing and launching a new fund in the later autumn of 2023**. While continuing to support community resilience, this new fund will seek to include environmental resilience and the adoption of low carbon technologies. Full details and timescales will be announced later this year.

- **The National Lottery Community Fund 2023 - 2030 strategy**  
<[https://volunteeringmatters.org.uk/project/action-earth/](https://www.tnlcommunityfund.org.uk/about/our-strategy#:~:text=It%20starts%20with%20community&text=Thanks%20to%20National%20Lottery%20players%20more%20inclusive%20and%20environmentally%20sustainable.> 'It starts with community'. Social connections and community activities are at the heart of creating healthier, happier lives and a flourishing society. That's why The National Lottery Community Fund supports amazing community-led projects. And why we're looking to make a bigger difference in the years ahead, by listening and responding to communities and by focusing on supporting bolder change...></li><li>● <b>ACTION EARTH</b><<a href=)>  
£50-£250

**Projects must be completed by January 31st 2024.**

Volunteering Matters Action Earth has grants up to £250 to support volunteers carrying out habitat creation and improvements in Scotland's built up areas and surrounding sites. Projects can include tree-planting, wildflower meadow creation, wildlife habitat builds, pond work, community gardens & woodlands and improvements to other green spaces. Grants can be used to purchase plants, tools and materials. This year, we are looking to support projects based primarily in cities, towns and villages or in urban adjacent green spaces. We can support rural projects if they are based in areas of multiple deprivation or if 50% of their volunteers have disabilities or health issues.

- **Youth Arts Open Fund**<<https://www.youthlink.scot/national-grant-programmes/youth-arts-open-fund/>>  
**5th June 2023 - CLOSED**  
Freelance artists can apply for funding up to £8k and organisations can apply for funding of up to £15k, to

deliver up to 12 months of arts activity, and there is a total of £460k available.

The Youth Arts Open Fund supports artists or organisations to deliver arts activity for children and young people - primarily those who have traditionally found it hardest to access such opportunities.

Funded projects are expected to engage children and young people in high-quality and accessible arts activity that empowers them through self-expression, enhances their health, wellbeing and personal development, and builds their confidence and skills.

○ **Angus Council Place Based Investment Fund -CLOSED**

- This fund supports transformational projects that are well-developed and ready to start or projects that can have contracts in place by 31 March 2024. Funding will be required to be fully claimed by September 2024. The funding is also expected to contribute to net zero, well-being and inclusive economic development, tackling inequality and disadvantage, including child poverty, and community involvement and ownership, including repurposing buildings, maintenance, and repairs, reallocating external space and community-led land acquisition. It will also create opportunities to work in partnership with other funding programmes and coordinate these at a local level alongside other local authority programmes and plans. To be eligible, projects must have been shaped by the needs and aspirations of the local communities and match the four key criteria areas of the fund:

- \* Community-led regeneration; Community involvement and ownership
- \* Town centre action
- \* Community Wealth Building
- \* Net Zero and well-being economy and inclusive economic development

- We are looking for Projects that:

- \* Are transformational and ready to be delivered and are either started or will have contracts in place before 31 March 2024.
- \* Have the required planning permissions/statutory consents/licences in place.
- \* Have match funding secured.
- \* Are community focussed and have the required community engagement complete.
- \* Match the criteria set out in the guidance document.

Please email

[commengagement@angus.gov.uk](mailto:commengagement@angus.gov.uk)<mailto:[commengagement@angus.gov.uk](mailto:commengagement@angus.gov.uk)> with a brief paragraph detailing your project by no later than **Monday 12 June 2023**. We will get back to you to discuss those projects that meet the criteria of the grant set out in the attached guidance.

If your project meets the criteria we will let you know and you will be invited to full application via on-line link w/c 12 June.

- **The Love Your Network grant** <<https://www.sustrans.org.uk/our-blog/projects/2019/scotland/the-love-your-network-grant-for-community-groups-in-scotland>>

Groups can submit applications to receive equipment and training. **NOT APPLICABLE**

The 2023/24 funding round will close at 23:59 on **5 February 2024**.

The Love Your Network grant is supported by funding from the Scottish Government and delivered by Sustrans Scotland.

It supports community groups in improving their local, traffic-free section of the National Cycle Network by providing equipment, training and advice.

With a Love Your Network grant, your group could get:

Equipment for litter picking - to transform the safety and attractiveness of your local path  
Tools for maintenance and wildlife management tasks - from shovels and brushes to clear debris, to scythes and seeds for creating and maintaining a wildflower meadow  
Workshops in wildlife identification and recording - so you can find out more about the birds, bees, butterflies, and other wildlife in your area.

- **'Come on in'** microgrants <https://www.creative-lives.org/come-on-in-microgrants> £300,  
**7 July 2023 - CLOSED**

Thanks to funding from the Scottish Government, via the Scottish Community Alliance, Creative Lives is distributing 20 microgrants of £300 each to encourage community-based creative groups to welcome newcomers.

We know that many people would benefit from taking part in a creative activity, but there may be barriers in their way preventing them from doing so. Possible barriers to participation could include:

lack of information about what's happening locally;  
lack of confidence about trying something new;  
not wanting to go along to a group alone;  
travel issues;  
access issues.

- **The Hillcrest Foundation** <<https://www.hillcrest.org.uk/hillcrest-foundation/>>  
£5,000, with the minimum being £500.

#### **5pm on Monday 17 July 2023**

The Foundation supports activity in Dundee, Edinburgh, Glasgow, Fife, Perth and Kinross, Aberdeen and Angus.

Our work strengthens and amplifies people's voices and their power to make change and our Board of Trustees is ambitious, energetic, and effective. They work together to ensure they maximise the impact of the Hillcrest Foundation.

The Foundation's objectives are:

To contribute to wider, social, economic and environmental wellbeing  
To offer training, educational, employment and recreational opportunities  
To create positive differences to the lives of others  
To strengthen links between charitable organisations, community groups and individuals within our areas of operation

- **Basic Cycle Repair kits for community centres/hubs/spaces**

Sustrans has a limited number of cycle repair kits to give to community spaces for the use of service users and members of the public.

The kits include basic tools, a track pump, patches and lubricant, as well as a promotional sticker/leaflet and record log template. Applicants must have premises that are open to the public, and be able to make the tools available to people who need them in the local area. More information and application can be made here: <https://app.smartsheet.com/b/form/2892900afef34f9ab7973999b72ec488>

- **ACTION 5/7/23** - Grant/Keith to discuss with Dynamo cycle club and millennium hall to collaborate on application and use



## **Finance/Treasurer:**

**ACTION 4/5/23 – COMPLETE** Keith to create annual accounts, have them audited and send to Lynn Hally before 30<sup>th</sup> June- COMPLETE  
6/7/23 Review of submitted accounts - agreed

## **Planning:**

- 6/7/23 - The National Planning Framework 4 (NPF4) was launched across Scotland in February 2023. This was a major shakeup of all previous planning legislation and caused a number of bigger development projects to halt. The NPF4 obliges all Local Authorities, including Angus, to review their Local Area Development Plans (LADP). These are the documents that are used to determine planning applications on all scales. They set out development and infrastructure needs in each council area. They do this by determining a long term picture (up to 2045) and then breaking this down into ten year Local Area Development plans which are reviewed and adjusted every five years. You can find out details of this here: [Development plan | Angus Council](#)

Angus Council will now consider their Local Area Development plan which covers the next ten years. A feature of developing the a new LADP is that Angus Council will ask all the local landowners if they have parcels of land they would like the nominate for consideration for development. Normally these are relatively substantial pockets of land where the landowner may have ideas for developments themselves, or would be keen to sell these in the future. Typically they are put forward to support housing and employment in the area. Any landowner can put forward a suggestion for consideration.

Whilst this information is coming in, the Council will look at their entire region and consider what they need to support the community in the future. They are looking at very long term plans so they need to consider all sorts of things like the demographics, changes to birth rates, employment opportunities and needs for development. They do consider their neighbouring Council areas too. Lots of data and information is collected and considered.

They will consult with communities and gather information about what the locals feel are big issues for them, areas they have concerns or ideas for, and what they feel would enhance their experience of living in their city, town and villages.

At the end of the process, the Council will produce a new LADP which will show the areas designated for development, including the zoning meaning that it will identify the what would be allowed to be developed on each site.

Under the new NPF4, the emphasis on what is to be targeted has changed. Previously there was a lot about economic development but there is a much bigger focus now on decarbonisation, sustainability, and biodiversity. This fundamentally changes how planning will be evaluated in the future, and developers have to bear this in mind and respond appropriately with their new proposals.

Angus Council are developing their response to NPF4 now. It is not clear what their path is towards engaging with the community, but they are considering how best to do this. The MBLCC has agreed to contact Angus Council to understand more of the detail regarding their proposed process and to help residents identify when they can contribute and explain their views.

- 6/7/23 - ACTION – COMPLETE Rose to email Angus Council if they could advise the community about how they can engage and what they can do to shape development
- 6/7/23 - Nicola McCowan-Hill from Muir Homes provided an update on the Proposal for land at East Adamston Farm, Muirhead
  - Planning at East Adamston Farm, Muirhead – Following the introduction of NPF4 (explained above), Muir homes have revised their approach to developing the land at East Adamson Farm Muihead. The land is currently zoned as agriculture and previously they were consulting on the development of 90 homes on the land with other potential community uses on adjacent land. That consultation was halted with the

instruction of NPF4. Muir Homes would like to present the land to the Council for consideration for zoning in the wider plan, and would like to look at a 30year development strategy for the site. Muir Homes have been carrying out technical assessments relating to planning and transportation and would like to update the Community with a view to holding a public participation event in the Autumn. Members of the public would like Angus Council to engage them about the Local Place Plan/Development Plan Scheme before Muir homes have their public participation event if at all possible. It was suggested that this should be held in late September from 2-8pm to enable as many people as possible to attend, review and consider the proposals and feedback any comments direct with the Muir Homes team.

- 6/7/23 - ACTION – MBLCC Event for Muir Homes to be considered for late September and event spaces to be reviewed.

#### **Social Media:**

- MBLCC Notice boards
  - ACTION 12/1/23 COMPLETE Stuart to give a set of keys for MBLCC Notice board at Piperdam to Rose.
  - Co-op Birkhill – Avril/Grant/Liz – note one side the ‘glass’ is cracked
  - Liff Church Road – Stuart
  - Fowlis Village Green – Keith
  - Piperdam – Rose
  - Millennium Hall – hand into office
  - OTHER SUGGESTIONS
- Facebook
- Website

#### **Any other competent business:**

- 2/3/23 - Condition of fencing and bushes on path between Coupar Angus Road and Inver Terrace in Muirhead. ACTION 2/3/23 – Avril - SENT – send in an email to both Angus Council and GS Brown.
  - 5/7/23 - Progress is being made.
- 4/5/23 - Request for support to replace Sidlaw View PlayPark – Request is for a letter from Community Council to Angus council and share it to get the public to support it. COMPLETE Letter sent to Sidlaw View Residents association
- 6/7/23 - Proposal to trial Google workspace to improve emails, improve collaboration and reviewing of meeting minutes – agreed. ACTION 5/7/23 – Keith to make a suggestion on how to move forward with it.
- 6/7/23 - Member of the public concerned about a small group of youths banging on her windows on repeated occasions. Police will be visiting on Saturday to discuss it. ACTION 5/7/23 – Stuart to report it directly to PC Brennan.
- 6/7/23 – members of the public suggested it might be time to look at Community Wardens/Police - ACTION 5/7/23 –Stuart to discuss with PC Brennan /add to police feedback form

Date of next meeting: AGM 7<sup>th</sup> September at 7pm (Millenium Hall, Birkhill)

For up-to-date information visit our Facebook page at

[www.facebook.com/MBLCommunityCouncil](https://www.facebook.com/MBLCommunityCouncil) or Website at [www.MBLCC.co.uk](http://www.MBLCC.co.uk)

Minutes of meetings are held here : [Meeting Minutes \(mblcc.co.uk\)](http://Meeting Minutes (mblcc.co.uk))

(<https://mblcc.co.uk/Meeting-Minutes>)